



## In-House Counsel (Litigation)

**Reports to:** Senior In-House Counsel (Litigation). Temporarily reporting to Director of Risk Professional Services

### The part I play at Bromford Flagship LiveWest to enable people to thrive is:

I independently manage a full caseload with a primary focus on **housing disrepair litigation**, helping the organisation to resolve claims effectively, minimise cost and risk, and improve outcomes for customers. I provide **clear, practical and commercially sound legal advice** on disrepair matters, including evidence analysis, expert reports, non-access issues, and cost exposure, supporting early resolution wherever possible.

Alongside my disrepair specialism, I also support the business on **wider housing management litigation**, including possession claims for anti-social behaviour, tenancy fraud, injunctions and complex arrears, ensuring a consistent and joined-up approach to legal risk. I act as a **trusted advisor**, working collaboratively with colleagues across the organisation to strengthen processes, improve compliance, and reduce the likelihood of future claims. I provide guidance, support and supervision to junior colleagues.

I conduct advocacy where appropriate, prepare and manage litigation from pre-action through to trial, instruct and work with counsel, and ensure cases are proactively progressed and accurately recorded on the case management system. I also share knowledge and provide guidance to colleagues, contributing to capability building across the litigation team and supporting continuous improvement in how disrepair and housing litigation matters are managed.

### My skills and experience include:

I am a qualified solicitor or chartered legal executive litigator (civil litigation).

I have experience of working in a law firm or in-house in a Housing Management or Litigation role and acting for housing providers at Court in Disrepair, ASB, Debt Recovery and Tenancy Fraud.

I have effective negotiation skills, previous advocacy experience and a proactive, effective and creative approach to solving legal problems. I work well under pressure, managing multiple cases of various complexity.

I work co-operatively with others, to be part of a team, as opposed to working separately or competitively.

I am competent in Microsoft Office and have excellent written and spoken English.

### The skills I will develop include:

I will develop my ability to undertake detailed costs assessments, seeking to effectively reduce the Group's liability for external legal costs.

I will develop my strategic decision-making skills on how to effectively pursue a case and act dynamically to changes in circumstances or priorities.

I will expand the use of my knowledge of new and best practice from external organisations to influence practice in the business, providing data to back up my reasoning.

I will build strong relationships with key stakeholders and manage my time and files effectively to prioritise urgent matters and keep on top of key dates.