



Project Manager

Reports to: Head of Projects and Delivery

The part I play at Bromford Flagship Live West to enable people to thrive is:

To develop and manage cross-functional IT projects and infrastructure initiatives in line with our IT strategy. I plan and monitor project timelines, milestones and deliverables whilst collaborating across multiple functions, departments and levels.

I create clear plans and concise documentation to track activities and identify processes, problems, and action plans, enabling me to give regular updates to stakeholders.

I establish and maintain relationships both internally across the business and with external parties when required, ensuring I am a focal point for IT project activities and change management.

Working alongside other IT Project Managers and the IT Change Manager, I ensure IT projects are carried out to the highest standard, complying with Company policy and guidelines and always aiming to relentlessly improve our performance.

My skills and experience include:

A comprehensive understanding of project management techniques and best practices.

I have a minimum of 3 years project management experience and I have experience using agile project management.

I have excellent planning, organisational and leadership skills and I am able to work across all levels of stakeholder to create and formally define requirements.

I also understand the principles of IT security and data protection

The required qualification for my role is to be educated to A-Level standard (or equivalent) or alternatively have a relevant level of experience and/or a certification in Project Management (e.g. PMI[®], PRINCE II[®], Six sigma).

The skills I will develop include:

advancing my leadership and communication skills and gaining an understanding of different departments across the Group and the Housing sector in general.

I will develop my project planning techniques and have the opportunity to present information to stakeholders.

I will also gain an understanding of Flagship's IT processes and strategy, and working in an agile way.